



Meeting Minutes of District 10 District Executive Committee August 31, 2021

The District 10 District Executive Committee meeting convened via ZOOM conference call on Tuesday, August 31, 2021, at 6:00 pm with the following leaders **present**:

District Director, Tricia Spayer, DTM	Area 13 Director, Joanna Butler
Program Quality Director, Bob Churilla, DTM	Area 20 Director, Molly Ketcham
Club Growth Director, Sandra Orland, EC5, DL5	Area 21 Director, Danay Johnson
Public Relations Manager, April Ware, CC, CL, MS3	Area 23 Director, Zahira Suddeth
Finance Manager, Preeti Venkataramani, CC, CL, SR5	Area 40 Director, Emily Szabo
Administration Manager, Heather Miller, PM1	Area 41 Director, Kimberly Kochevar
Immediate Past District Director, Alicia Smith-Kirk, DTM	Area 54 Director, Deonna Moore Taylor
Central Division Director, Andrea Wells	
Eastern Division Director, Tracey Touma	
Northern Division Director, Peter Shelling	
Southern Division Director, Catherine Peterson	
Area 10 Director, Sundari Chilukuri	
Area 11 Director, Malcolm Tsung	

(Non-Voting)

Area 30 Director, Larry Goldsmith (Note: Did not register for quorum)
Audit Committee Chair, Christian Giardini
Credentials Manager, Dan Minder
Invited by District Director, Charlene VanDeWeerd
Invited by District Director, Robbie Milledge
Logistics Manager, Srikanth Reddy
Past Administration Manager, Keith Wilhelm

District Executive Committee:

The District Executive Committee comprises the six District Leaders, Immediate Past District Director, Five Division Directors and all Area Directors.

Welcome:

District Director, Tricia Spayer, opened the meeting at 6:03 PM by welcoming everyone to the call.

Opening Remarks: Opening remarks performed by Program Quality Director Bob Churilla, and Club Growth Directors, Sandra Orland.

District Mission: Public Relations Manager, April Ware, discussed the district mission - “We build new clubs and support all clubs in achieving excellence”.

Establish Quorum: Credentials Chair, Dan Minder discussed establishment of quorum. There are 25 members of the District Executive Committee. Quorum is based on those DEC members who have registered for today’s meeting, which is 20. To achieve a quorum, a simple majority of registered committee members must be present, which is 11. There are 17 committee members represented. As such, we have achieved quorum. There are 20 total ballots available. If everyone votes, a simple majority would be 11.

Reports:

a. **Audit Committee Chair, Christian Giardini** discussed the audit. Completed full year audit, in compliance. The audit committee did find the district transactional reports, profit & loss statements to be accurate and in compliance with Toastmaster Internationals governing documents.

b. **Review Meeting Minutes from June 18 & July 29, District Director, Tricia Spayer.**

Motion to dispense reading of the meeting minutes by Deonna Moore Taylor, Area 54 Director, seconded by Catherine Peterson, Southern Division Director.

Motion to approve minutes with no corrections by Deonna Moore Taylor, Area 54 Director, seconded by Catherine Peterson, Southern Division Director.

1. Zoom Poll #1 “I approve of the meeting minutes from June 18?”(Note: Due to technical difficulties Poll #1 needed to be relaunched)

20 Voting members 94% Yes

6% No

2. Zoom Poll #2 “I approve of the meeting minutes from July 29?”

20 Voting Members 100% Yes

0% No

Both sets of meeting minutes approved.

c. **Review Contest Type for 2021-2022 Season, Program Quality Director Bob Churilla.**

Discussion occurred.

Question received from Deonna Moore Taylor, Area 54 Director.

Previous years contests: 2018 Evaluation, 2019 Evaluation, 2020 Table Topics, 2021 Tall Tales.

Discussion closed.

d. Motion to move to begin the voting process by Public Relations Manager April Ware, seconded by Central Division Director Andrea Wells.

e. **Election Administration.** Credentials Chair, Dan Minder explained the election software used for voting, ElectionBuddy. Election was closed at 7:10pm (**Note:** The issue and results of the voting were):

1. Which type of contest do you want to conduct in addition to the International Speech contest type for 2021-2022? (Note that we are required by TI to host the International Speech Contest)

	Vote	Percentage
Evaluation	4	21.1%
Humorous	10	52.6%
Tall Tales	0	0%
Table Topics	5	26.3%

f. District Success Plan Draft

- District Director, Tricia Spayer, Club Growth Director, Sandra Orland, and Program Quality Director, Bob Churilla, presented. Each participant received a copy of the draft District Success Plan via email and asked each participant to please review and provide any comments.
- Motion was made to move to accept the draft District Success Plan by Eastern Division Director, Tracey Touma. No Second was needed.

1.) Zoom Poll #3 I approve of the draft District Success Plan?

18 Voting members 100% Yes
0% No

g. District Budget Draft

- Finance Manager, Preeti Venkataramani, presented the District Budget Draft and budget goals.
- Motion was made to move to accept the draft District Budget by Immediate Past District Director, Alicia Smith-Kirk. No Second was needed.

1.) Zoom Poll #4 Do you approve the draft of the District Budget?

18 Voting members 94% Yes
6% No

Training

- Finance Manager, Preeti Venkataramani, provided training on budget requests, training, and Concur.

Closing Remarks by Immediate Past District Director, Alicia Smith-Kirk, DTM

Announcements

- District Director, Tricia Spayer
 - 1.) District Council Meeting Saturday September 18th, 2021 from 9:30am – 12:30pm.
 - 2.) Zoom Training on September 9th, 2021.
 - 3.) Area visits are under way.
 - 4.) Area Directors training coming in the next month.
 - 5.) Need an additional 9 area directors.
- Program Quality Director, Bob Churilla
 - 1.) Incentive program meeting on September 30th, 2021 from 7pm – 8pm.
 - 2.) TLI will be tentatively the second Saturday in December. Spring Conference April 29th – May 1st, 2022.
- District Director, Tricia Spayer – District Council Meeting # 2 will be on Thursday April 28th, 2022 in the evening.
- Club Growth Director, Sandra Orland
 - 1.) Webinar “Building & Presenting Your Content as a Professional Speaker” on Thursday September 2nd, 2021 at 7:00pm.
 - 2.) Fundraiser on Friday September 24th, 2021.

Adjournment

Motion to adjourn the DEC meeting made by Area 54 Director, Deonna Moore Taylor and seconded by Area 23 Director, Zahira Suddeth. Meeting adjourned at 8:27 p.m.

Heather Miller
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Updated on 11/11/21